

Position Title	Second Shift Coating Lead
Category	
Job#	2019018
Company	Fab-Tech Inc.
Location	Colchester, VT
Date Posted	4/17/19
Type	

Critical Process Systems Group (CPS) is a group of manufacturing and design companies providing innovative product solutions to the semiconductor, life science, chemical processing, gas systems, wastewater, mining, power generation and other industries. We provide a broad range of products & services including liquid, chemical, and gas storage, blending, and delivery control, pre-fabricated high purity process utility modules, corrosive fume exhaust duct, and airflow control devices. With the breadth of our product offerings and engineering capabilities we can offer broad turnkey solutions or targeted niche products depending on our customer's needs and desires.

This position is with our company **Fab-Tech**, which manufactures PermaShield Pipe (PSP®), a revolutionary hybrid fluoropolymer coated stainless steel duct system recognized worldwide as the premier solution for corrosive and hazardous fume exhaust needs. PermaShield Pipe is a fully engineered, modular fume exhaust system that combines the reliability of stainless steel with the superior corrosion resistance of Fab-Tech's proprietary PermaShield Fluoropolymer Barrier Coating. PSP carries a highly regarded FM4922 approval as well.

SUMMARY:

Provide specific hands-on coordination and task direction to team members regarding job training, cross-training, job assignments, and problem-solving events within the assigned area; Work collaboratively with the Production Supervisor and Team Leads in leveling work and sharing staff resources to meet production needs in a LEAN environment; Work as an integral part of a production team, performing quality checks, moving product in and out of work areas, and assisting with production as needed; Assist production supervisors monitoring individual and department performance as appropriate.

RESPONSIBILITIES:

Direct supervision of front-line production staff in the assigned production area; work collaboratively with other production supervisors and team-leads on key aspects of production.

- Interact with team members and co-workers in a professional and ethical manner
- Accurately prepare training documents, production sheets and reports and paperwork as required
- Assist in maintaining a motivated and disciplined environment
- Keep work area safe, clean and orderly
- Demonstrate job duties to team members, observe member performance to ensure compliance with safety regulations, production procedures and TWI methods and documentation
- Encourage team members to stay on task and remain at their assigned workstation
- Monitor quality standards performed and level of quality of product produced in the work area
- Clearly communicate production and quality goals
- Help direct on-going initiatives (5S, TWI, Cross-Training, etc) at opportune times
- Run team meetings, group meetings, and participate in a variety of projects as assigned

- Set up jobs as directed in accordance with applicable standards ensuring minimal deviation
- Learn and adapt to computer and software applications required in the production area
- Work with other Leads to balance work and/or resources throughout the production area
- Keep supervisor apprised of issues related to team members performance including attendance, work ethic, cooperation, and production discipline
- Ensure tasks are assigned based on individual capabilities of members of the production team
- Assist production supervisor with performance evaluations in the quality/quantity aspects to allow for proper recognition and input into performance evaluations
- Ensure worker safety by implementation and enforcing safety policies and procedures
- Stewardship responsibility for company assets and resources
- Represent the company in a positive and professional manner at all times

SKILLS:

- Experience assisting in schedule preparation, guiding and directing the work of others, and providing timely positive and constructive feedback
- Demonstrated ability to effectively give feedback to team-members regarding job-skill performance, task speed and quality levels
- Familiar with MS Word and Excel applications, demonstrate proper computer etiquette
- Ability to read and interpret production schedules and job-work-orders
- Ability to communicate clearly and effectively and engage employees in decision-making
- Experience in a high-volume production environment desired

EDUCATION:

A minimum of a high school diploma or equivalent

- Minimum 2-years of production at Fab-Tech or related industry
- Some form of leadership experience preferred, but not required

BENEFITS:

Critical Process System Group offers competitive compensation and a complete benefits package that includes medical (individual and family premiums shared between employer and employee), dental and vision coverage, HSA, Day Care reimbursement, matching 401(k), life insurance, disability, holiday and paid time off.

If you are looking for a future with a company known for its inventiveness and passion for progress, look no further..... **your career is right here!**

Note: CPS and its group companies do not discriminate on the basis of race, age, religious creed, national origin, sex, marital status, veteran status and disability status, with regard to public assistance or any other protected classes.